

# Minutes of Travis County Emergency Services District #3

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**August 25, 2025**

Attached to and incorporated into these minutes is a copy of the official agenda for the August 25, 2025 meeting.

Under Agenda Item 1 & 2: Commissioner President Edd New called the Travis County Emergency Services District #3 (TCESD# 3, the District) Board of Commissioners' regular meeting to order at 7:00 p.m. A quorum was established with Commissioners David Detwiler, John Villanacci, Carroll Knight, and Matt Escobedo in attendance. Fire department personnel present at the meeting included: Chief Wittig, Assistant Chief Ramsdell, Business Manager Herb Holloway, and Firefighters Hartigan, Barfield, Elkins, Beard, Hensley, Yocom, Brandt, and D'Annunzio.

Under Agenda Item 3: Firefighter D' Annunzio was introduced to the Board. Chief Hartigan announced the graduation service of the Fire Academy on September 7<sup>th</sup>.

Under Agenda Item 4: The minutes of the July 28, 2025 Regular meeting were reviewed. Commissioner Villanacci moved to approve. Commissioner Detwiler seconded the motion, which was carried unanimously.

Under Agenda Item 5: The Treasurers Report ending July 2025 was reviewed. Commissioner Escobedo moved to approve. Commissioner Villanacci seconded the motion, which was carried unanimously.

Under Agenda Item 6: Checks over \$2,000 from July 24 to August 21, 2025 were reviewed. Commissioner Knight moved to approve. Commissioner Detwiler seconded the motion, which was carried unanimously.

Under Agenda Item 7: The TCESD #3 Budget for the year of October 1, 2025 to September 30, 2026 was reviewed and discussed. Commissioner Villanacci moved to approve. Commissioner Escobedo seconded the motion, which was carried unanimously.

Under Agenda Item 8: The Proposed Property Tax Rate of .05900 for 2025-2026 and Public Notice were reviewed and discussed. A notice of Meeting to Vote on the proposed tax rate of .05900 will be published in the Austin Chronicle on September 5, 2025. A show of hands determined ALL were in favor.

Under Agenda Item 9: The Sales Tax reports were not presented per Commissioner New's request.

Under Agenda Item 10: Assistant Chief Ramsdell presented the Monthly Status Report

Under Agenda Item 11: No announcements were made.

Under Agenda Item 12: It was announced that the next REGULAR Board meetings of TCESD #3 would be held on September 22, October 27, and November 24, 2025 at Station 302.

Under Agenda Item 13: Meeting was adjourned at 7:30 p.m.

NOTICE IS HEREBY GIVEN that the Board of Emergency Services Commissioners of Travis County Emergency Services District No. 3 (TCESD3) will hold a regular and publicized meeting at 7:00 p.m. on Monday, August 25, 2025 in the Community Room of TCESD3 Station 302 located at 4111 Barton Creek Blvd., Austin, Travis County, Texas. The subject of and matters to be considered at said meeting include, among other business, the following:

1. Call to order.
2. Proof of quorum.
3. General visitor communications: Receive comments from visitors.
4. Review and approve the minutes of the July 28, 2025 regular meeting of the District.
5. Review and approval of the Treasurers' monthly report for July 2025.
6. Approve payments over \$2,000 from July 24 to August 21, 2025.
7. Review and approve the TCESD#3 Budget for the year 10-1-25 to 9-30-26.
8. Discuss and approve proposed property tax rate for 2025 – 2026 and public notice.
9. Review Sales Tax Statistics
10. Review of Chief's Monthly Status Reports
  1. Significant incident runs;
  2. Statistics;
  3. Special Project Updates
11. Other Business:
  1. Report on any ESDCC activities. Announcement of the next ESDCC meeting dates.
  2. Commissioner Announcements (no action will be taken on any such announcements).
12. Announcement of future meeting dates of the Board of ESD 03 Commissioners.
13. Adjourn.

By: \_\_\_\_\_ Herb Holloway, Business Manager

NOTE: The Board of Emergency Services Commissioners reserves the right to adjourn into Closed Meeting at any time during the course of this meeting to discuss any of the agenda items listed above as authorized by Texas Government Code, Section 551.071 (Consultation with Attorney), 551.072 (Deliberations about Real Property), 551.073 (Deliberations about Gifts and Donations), 551.074 (Personnel Matters), and 551.076 (Deliberations about Security Devices) or other applicable law. Travis County Emergency Services District Number 3 is committed to compliance with the Americans with Disabilities Act. Reasonable modification and equal access to communications will be provided upon request. Please call the District Administrative Office at 288-5534 for information. Hearing impaired or speech disabled persons equipped with telecommunication devices for the deaf may call the statewide Relay Program at 1-800-735-2988 or by dialing '711'. Visitor Communications are regular agenda items at monthly meetings of the Board of Emergency Services Commissioners of Travis County Emergency Services District Number 3. Visitors who wish to speak under Visitor's Communications must sign up before the meeting is called to order. Each person, organization or group wishing to address the Board will be allowed a maximum of three (3) minutes to speak on items on the agenda or other business of the District. Speakers may register in person at the posted location of the meeting, starting 30 minutes prior to the start of the meeting and using the form provided. The speaker will give his/her name, address, organizational affiliation, if any, and indicate the subject he/she intends to address. The Board welcomes citizen comment on any issue, but the Open Meetings Act prohibits any board action on issues not posted on the agenda. The District reserves the right to terminate any presentation by a speaker if it is disruptive of the good conduct of the meeting, or is in violation of law.

The undersigned affirms and states that he posted or caused to be posted a true and correct copy of the foregoing notice at a place convenient to the public at the Travis County ESD3 Administrative Office, 4111 Barton Creek Boulevard, Travis County, Texas, a location within said Travis County Emergency Services District Number 3 at \_\_\_\_\_ M. on August 21, 2025.

By: \_\_\_\_\_ Herb Holloway, Business Manager